



# ESCAMBIA CHRISTIAN SCHOOL

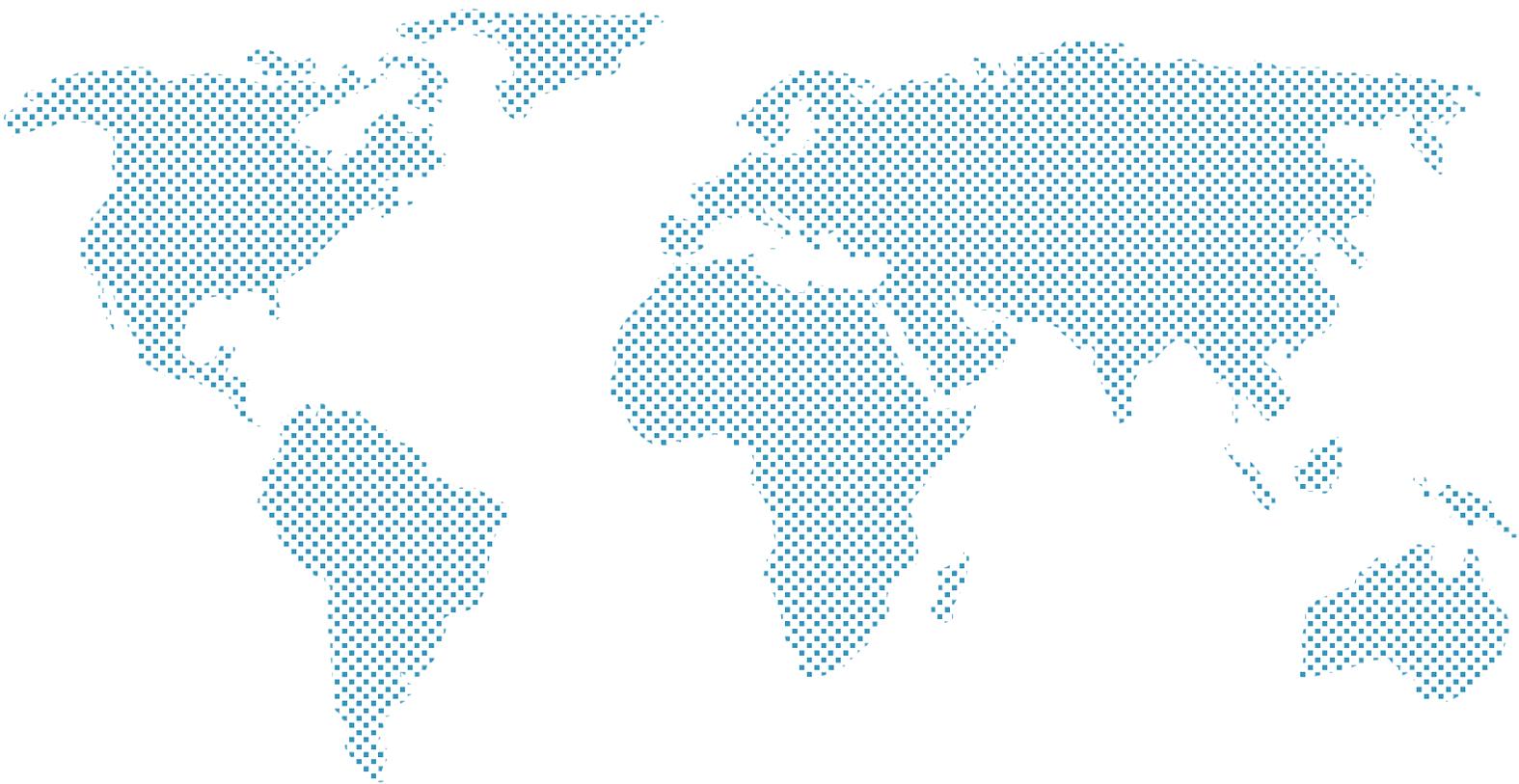


## COVID - 19 PROCEDURES

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Reopening Plans for Escambia Christian School for the 2020-21 school year are an ongoing process. Our goal is to collaborate with parents, community, and staff as we communicate “what school will look like” in the fall.

- The health and safety of students, staff, and our community is a priority as we develop the most appropriate models to support academic success and address achievement gaps caused by the pandemic.
- No one solution will meet everyone’s needs. For that reason, families will have multiple options available to them during these unique times.
- These plans are changeable, and the school must be ready to adjust as circumstances arise.





**Choosing a Learning Option**



**Safety Procedures and Precautions**



**Pursuing a High-Quality Education**



**Before and After School Procedures**

# Learning Options



## IN THIS SECTION:

- COVID-19 Governance
- Traditional Learning
- Remote Learning

# State of Florida Mandate

Florida Education Commissioner Richard Corcoran issued an emergency order (Executive Order 20-149) on Monday, July 6, 2020, requiring all schools to open in the fall and laying out the requirements districts must meet to offer any sort of non-traditional remote instruction in addition to their in-person option.

“All school boards and charter school governing boards must open brick and mortar schools in August at least five days per week for all students,” the announcement states. **The Order is temporary for Fall 2020.**

## **The Reality: Education Programs are Inherently Designed for Social Interaction, Not Social Distancing**

For all educational programs, cleaning, disinfecting, and social distancing are essential. However, thorough collaborative and multifaceted reopening and risk mitigation strategies are needed to implement healthy campuses and programs while earning public confidence.

- K-12 schools, college campuses, and childcare programs are inherently high-contact settings, not built conveniently for social distancing.

- Schools are designed to bring people together, creating shared learning spaces, enabling teachers to connect with students in-person, empowering students to collaborate, and maximizing the value of a shared educational journey.

- While educational programs should maintain maximum distance between students’ desks, this distance may often not reach 6 feet.

- Therefore, reopening will require locally driven strategies with guidance from FDOE, FDOH, FDCF, FDEM, and local health officials.

# Learning Options

**Traditional:** Students opting for a traditional setting will receive face-to-face instruction in the traditional school schedule.

Teachers and students in this environment will experience enhanced health and safety precautions that align with the Escambia County Health Department and CDC guidelines. These precautions include social distancing as much as feasible and the mandatory requirement of face-covering for all students and staff in this setting. Students attending our traditional setting will have access to services as required through their EP's or IEP's. They will also have full curricular choices available to them.

**Remote/Distance Learning:** Students taking advantage of this option will receive virtual instruction from teachers from their school, including opportunities for life lessons on a schedule that mirrors the schedule of their actual school.

During Distance Learning, Escambia Christian School will provide educational services using a variety of different strategies and online platforms based on an individual student's needs for all students enrolled in K3 - 8<sup>th</sup> Grades. Distance Learning will include tools such as instructional videos, online access to educational programs, virtual live sessions, parent consultation, and additional resources, which will be on Google Classroom for student centers. Escambia Christian School's staff will also collaborate with families to determine what services are needed during Distance Learning. Besides, staff will regularly collaborate with general education teachers in order for students to access the general education curriculum with the modifications and accommodations in their Individual Education Plan (IEP).

This virtual instruction will be synchronous with live brick and mortar classroom instruction, meaning instructors will teach Remote Learning students and Brick and Mortar students simultaneously. Students who have internet access will be participating in distance learning through an online application called Google Classrooms. Teachers will also continue to communicate with their classroom through their Homeroom communication tool and email. Password information, along with directions on how to use the online resources, will be provided via email or student packet to each parent. Students can access the material by using their school

Google login information on a personal mobile device, or through the Google Classroom webpage on a computer.

Students will be required to attend these classes at the established times, adhere to the class schedule, and wear the ECS uniform daily. Attendance will be taken daily, and regular attendance and adequate course progress will be required to remain in Remote Learning.

For families without internet access, teachers will provide resources for them to complete the distance learning day in the form of packets. These packets will be delivered to their home bus stops each Monday with food deliveries. Once activities are completed, students should put their work back in the envelope and give it to their bus driver when they pick up meals. Packets may also be picked up/exchanged at Escambia Christian School between the hours of 7:30 am-11:00 am or 12:00 pm - 1:30 pm. Please call Escambia Christian School at the number below if you have any questions.

## Best Practices for Parents/Guardians:

### Instructional Support

- Keep in touch with the teacher regularly and let them know if your child is experiencing specific challenges, like grief over a family loss or heightened anxiety due to the pandemic.
- Talk to your child regularly to make sure he/she understands work expectations.
- Maintain a daily routine around school and schoolwork.
- Do check-ins with your child regarding academics; this includes checking their coursework and Escambia Christian Online to ensure the option chosen for your child is appropriate.
- Reach out to your child's teacher or student services staff with any changes that may impact your child's success. This way, we can develop supports for your child before the first day of school.

# Safety Procedures



## IN THIS SECTION:

- COVID-19 Procedures
- COVID-19 Precautions
- Classrooms & Facilities
- Food Services
- Transportation

# Safety Procedures

## Face Masks, Shields, and Coverings

### Face Coverings

Please note that for the purpose of this document, face masks, face coverings, and face shields will all be referenced as “face coverings.” Any of these items are appropriate for your student to wear to meet the face-covering requirements this school year.



Face coverings must not contain inappropriate language or graphics.

### COVID-19 Symptoms

Symptoms of COVID-19 may include but are not limited to the following: fever (100.4 or higher), cough, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea, vomiting, and diarrhea.

### **What actions will be taken if my child has symptoms of COVID-19 while at school or is awaiting test results?**

- 1) If the student has tested positive for COVID-19 and the testing was administered by the Escambia County Health Department (ECHD) or medical facility, the student must stay out of school and off-campus until cleared by the attending facility. Students must provide a release from isolation notification from the ECHD or Medical Treatment Facility before returning to school.
- 2) If the student tested positive for COVID-19 by a medical facility other than the ECHD, district/school staff will coordinate with ECHD for confirmation of a positive COVID-19 result. The student must stay out of school and off-campus until cleared by ECHD.

## **What if a student is identified by the Escambia County Health Department as a close contact with an active COVID-19 case?**

- 1) A student identified by the ECHD as a close contact (within 6 feet for more than 15 minutes) to an active COVID-19 case without the use of a face-covering must quarantine for 14 days from the last day of contact with the positive case.
- 2) Close contacts with a face covering will remain in school if asymptomatic and will be monitored for symptoms.

## **What if a student reports contact with someone who was in direct contact with a positive COVID-19 case?**

- 1) Contacts of contacts are not required to quarantine. These individuals are advised to continue practicing social distancing and are recommended to wear a face-covering when in public places.

### **School Staff will:**

- Receive COVID-19 training (education regarding transmission and prevention including hand washing and use of face-coverings) with an opportunity for Q & A.
- Self-monitor for COVID-19 symptoms.
- Wear face-coverings.
- Post signage describing signs/symptoms, proper handwashing, social distancing, and when to stay home.
- Frequently promote daily hygiene and social distancing measures throughout the school building.

## COVID-19 Precautions

### Best Practices for Parents/Guardians:

- Screen your child daily for the following symptoms before coming to school. Keep your child home if they are sick or exhibiting symptoms. Actively monitor your student's health daily for any changes.

- Temperature of 100.4 °F or greater
- Cough
- Shortness of Breath
- Fatigue
- Muscle Aches
- Nausea/Vomiting/Diarrhea
- Headache
- Loss of Taste/Smell
- Sore throat
- Congestion
- Runny Nose

- Inform the school as soon as a positive COVID test result occurs with any members of your family.

- Be patient and understanding when plans and procedures need to change to keep students and staff safe.

### Best Practices for Parents/Guardians:

- Adhere to the district procedures regarding students' dismissal from school and return to class after an illness.
- Follow health care provider or health department directives regarding the need for quarantine or isolation for you or your family.
- Avoid any after school face-to-face social interactions between your child and their peers unless CDC guidelines are followed.
- Reinforce/educate your child on proper handwashing, covering your cough or coughing into a Kleenex, when to wear a face covering, and how-to social distance.
- Provide personal face covering for your children.
- Provide your school with current contact numbers to assist in open communication between school and home.

## Best Practices for Parents/Guardians:

It is essential to understand that we are all in this pandemic together, just as your family has been impacted by COVID: your student's classmates, teachers, administrators, and all school staff have been impacted as well. The safety and wellbeing of our community are paramount as we begin to prepare to reopen our schools. New procedures and ways of work will be established to ensure safety in our schools, as the ongoing support of our families is essential.

## School Actions:

- Escambia Christian School is aware that all of our students and families have been impacted in some way by COVID-19, and we are prepared to continue to support our students when they return in the fall regardless of which learning option they select.
- Readjusting to school during this stressful time may be difficult for many students and experiencing an array of emotions will be normal. The school district provides mental health services for students through our CDAC Services and our Certified School Counselors. We also work closely with community agencies to provide more intensive services if needed.
- Should a student or parent need assistance related to mental health for any reason; they can reach out to their teachers or school counselors for help. Parents can also contact the school office for Mental Health Services at 850-433-8476 with any additional questions or concerns

## School Precautions:

### School Facilities

- Social distancing will be maintained where feasible. One-way traffic flows inside buildings will be created where feasible to facilitate social distancing of students and staff.
- ECS staff and contractors will be collectively responsible for cleaning and sanitizing.
- Enhanced daily and weekly cleaning activities, including disinfecting touchpoints around the campus throughout the school day.
- Spray bottles of approved germicide will be placed in centralized locations for use by teachers that may want to do more cleaning throughout the day.
- Hand sanitizing stations will be placed in high-traffic locations.
- Creation of an isolation room at each school for students exhibiting symptoms.

## Food Services Precautions:

- Cafeteria employees will be required to wear face coverings in addition to the already established health and safety protocols based on Health Department guidelines.
- Continued use of disposable cutlery and trays.
- Food Services will not be using the traditional condiment pumps as they have in the past. We will be providing individually packaged condiments, or school staff may utilize clear squeeze bottles to provide condiments for students.
- There will be streamlined menu offerings in order to promote efficiency in serving students. In many cases, food items will be pre-portioned or packaged in containers.
- Reduced cafeteria capacity as determined by individual school site administrators. Each school campus is unique, and multiple factors such as enrollment, campus layout, and size of the cafeteria will be factors that assist in what strategy is selected to reduce cafeteria capacity. Examples of plans may include the addition of lunch periods and/or additional **dining options outside of the cafeteria.**
  - **Meals will be delivered to individual classrooms.**
  - School Nutrition Programs operate under the regulations of the United States Department of Agriculture. Waivers were just released by USDA to allow flexibility in this area. We will be receiving additional guidance from the state on the details of how we can provide meals to students that select a virtual option

## TRANSPORTATION:

### School Actions:

- Eligible students choosing to participate in school transportation will continue to receive transportation. Students utilizing transportation are expected to wear a face-covering while being transported and follow seating directions from school bus staff.
- Bus drivers will wear a face covering.
- Students will be assigned seats and grouped by grade or placed in cohorts as feasible.
- Students will be seated in cohorts on buses by grade level and fill from back to front with seats being assigned. Front seats will be reserved for students who present COVID-19 symptoms.

# Pursuing a High-Quality Education



Tab 3

## IN THIS SECTION:

- Closing Achievement Gaps
- Special Programs & Services
- Best Practices for Parents & Guardians

Students enrolled in Escambia Christian School will have three options for the delivery of instruction during the 2020-2021 school year. Those options are:

- Brick and Mortar instruction (provided Face-to-face in the schools).
- Remote Learning.
- Full-time Virtual instruction (through FLVS Online). We offer supplemental courses for Middle School Students
  - Remote/Distant Learning **IS NOT** available for VPK-4 Students.

### Closing Achievement Gaps

- Students who are enrolled in a brick and mortar school, Remote Learning, or Full-Time Virtual (through Escambia Christian School) will receive ongoing progress monitoring in the areas of academics and behaviors to determine if there is evidence of lack of progress throughout the year. Collecting data and tracking the provision of services will help assist educators and families in determining the effectiveness of instruction. Students will be provided access to interventions to help close achievement gaps should there be any identified deficits.

## Special Programs and Services

### Pre-K Services:

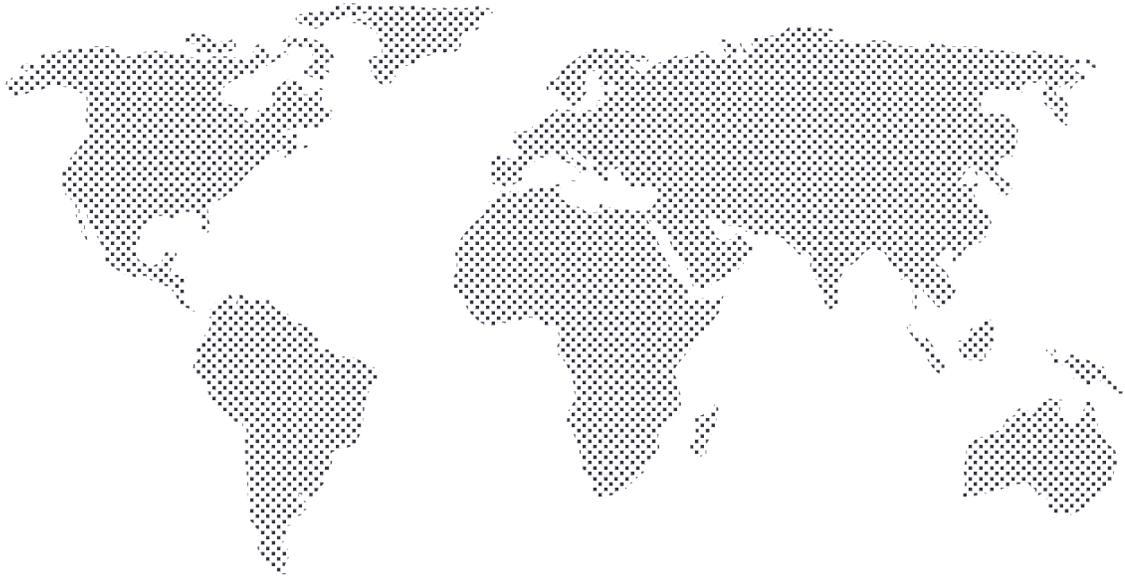
Services to preschool-age children will follow all the district guidelines as much as possible. Here is how you can help:

- Contact your child's teacher to determine how the teacher will communicate with you regarding the curriculum, planning, and support for your child and how your child is developing.
- Participate in the screening of the developmental skills of your child and discuss the results with your child's teacher.
- Participate in parent conferences.
- If your child has a disability/special needs, participate in the development of your child's IEP or IFSP to ensure you are determining the educational goals for your child as part of the team. Discuss with your team how the goals are being met for your child throughout the year, services that will be provided, and the progress your child is making.
- Read with your child and support the development of math skills as often as possible.
- Practice "Conscious Discipline" skills in the home to promote the development of social-emotional skills.

### Best Practices for Parents/Guardians:

- Acknowledge any anxiety your child, yourself or other family members may have; staff can provide resources for your family on how to talk to children about COVID-19.
- Contact support staff who can refer your family to counseling, mental health services, and other services as needed.
- Children should wear face coverings except for those two years old and below.
- Take your child's temperature daily.
- Remind your children and family members to wash their hands frequently.
- Do not share cups, utensils, and food.
- Face-coverings are requested to be worn by all adults on the Pre-k center campus.

# Before and Afterschool Activities



## IN THIS SECTION:

- School Precautions
- Best Practices
- Additional Contact Information

## School Precautions:

### Extra-Curricular Activities

- Strict cleaning procedures and guidelines for designated afterschool classrooms, sports equipment, locker rooms, and restrooms.
- Use of face-coverings will be based on current district procedures.
- Social Distancing guidelines and face-coverings (when feasible) will be encouraged in all facilities.
- Field trips will not be allowed in the First Semester of the school year. Only specific board approved trips will be permitted.

## Best Practices:

- Follow social distancing strategies - Intensify cleaning and disinfecting.
- Required mandatory handwashing hourly throughout the day for caregivers and children.
- Staff will be vigilant of COVID-19 symptoms and communicate to individual parents, and the Community School director any concerns they may have.
- Monitor and plan for absenteeism among staff.
- Students will be placed in small groups with social distancing strategies in place
- Students will not have free movement throughout the site - Caregivers will be assigned to groups.
- Parents and children will have limited exposure to outside groups.

## Best Practices for Parents/Guardians:

- Abide by all Community School expectations.
- Please be patient and allow enough time for morning drop off to include a screening of each child before they can be signed in and left for the day.
- Report any suspected and/or confirmed cases of COVID-19 within your household to your lead childcare provider/school.

- Keep sick children home if they have a Fever of 100.4 or higher. Any child arriving with a fever of 100.4 or higher will NOT be allowed to stay.
- Be available for an immediate pick if a child becomes sick while in the care of Escambia Christian School. (Your child will be isolated under staff supervision until pick up.)
- Respect all social distancing strategies when dropping off and picking up your child.
- Do not send your child if they have a compromised immune system.

### **Additional Contact Information:**

#### **Department of Education School Choice Hotline**

1-800-447-1636  
COVID-19 Resources

#### **Department of Health (DOH) hotline:**

1-866-779-6121 (24 hours)  
DOH email: [COVID-19@flhealth.gov](mailto:COVID-19@flhealth.gov)

#### **Department of Children and Families Abuse Hotline:**

1-800-962-2873  
<https://reportabuse.dcf.state.fl.us>

#### **Center for Disease Control Hotline:**

1-800-232-4636 (24 (hours))